

Delaware Department of Transportation
QUESTIONS AND ANSWERS
T201511002.01
DESIGN-BUILD PROJECT for SR1 / SR72 Interchange
Wednesday, July 08, 2015

Q #	Question	Answer
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18	Can someone with a State of Delaware PE license that is pending serve as the Design Manager for the Design Team?	A person with a pending State of Delaware PE license can be listed as the Design Manager on the RFQ submission. You must explain the circumstances for the pending situation. Prior to award, the Design Manager must have a State of Delaware PE license.
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Thursday, June 25, 2015

17	The RFQ calls for a Utility Manager and the project description states that the project is anticipated to include a number of items including utility relocations. Which utilities are anticipated to be relocated?	Several utilities are located within the anticipated project limits. The Design-Builder's final design may require that some facilities be adjusted or relocated. It is expected that coordination with utility companies will be required during the design process and throughout construction. Additional information regarding utilities will be provided in the RFP.
16	If we utilize a sub-consultant that has received WBE Office of Supplier Diversity Certification from the State of Delaware but is not a DelDOT Certified DBE firm, will their participation count towards our satisfying the 9% DBE participation goal for this contract?	See response to Question 11.
15	n/a	n/a

Friday, June 19, 2015

14	Section 3.5.3 Section 1 – Legal, items (f) and (g) requires Notarized Power of Attorneys’. Please confirm these documents are only required for a JV, LLC or partnership, and not for a Principal Participant that is an established Corporation that is proposing as a single lead entity.	Any firm meeting the definition of ‘Principal Participant’ as defined in Appendix A of the RFQ is required to comply with Section 3.5.3 Section 1 (f) and (g).
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Q #	Question	Answer
13	Would you confirm that subconsultants/subcontractors only need to be listed on Form E if they are expected to provide more than 15% of the work?	As per RFQ Section 3.5.7b, the Lead Design firm and design or construction sub-contractors expected to perform more than 15% of the contract work should be listed on Form E.
12	Does the Lead Engineering Design firm need to be listed on both Forms B and E?	The Lead Engineering Design firm does not need to be listed on Form B unless it is also a Lead Principal as defined in Appendix A, Abbreviations and Definitions. The Lead Engineering Design firm does have to be listed on Form E. See RFQ Section 3.5.3a.
11	If a subconsultant has received certification from the State of Delaware OMB's Office of Supplier Diversity but is not a DeIDOT certified DBE firm, would work that they perform counts towards satisfying the DBE requirement for this contract?	No, firms must be a DeIDOT Certified DBE for their work to count towards the DBE Goal.
10	As the Principal Participant, we are a contracting firm without the first two licenses required in the first paragraph of Section 1.14. Those licenses will be held by our lead engineering firm. Please confirm this is acceptable.	Yes it is acceptable. The wording in RFQ Section 1.14 will be clarified to reflect that the Lead Engineering Design firm can be licensed with the Delaware Association of Professional Engineers and the Division of Professional Regulation Board of Professional Land Surveyors. The Principal Participant must be licensed with the Delaware Division of Revenue.

Monday, June 15, 2015

9	Please verify that there is no Form to fill out for Key Staff resumes	That is correct, there is no form provided. See Section 3.5.6 SECTION 4 – KEY STAFF, for instructions.
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Friday, June 12, 2015

8	On form H, I'm a little confused as to what you want for the years 2012 to 2015. Can you confirm how this report should be completed?	Submitters should include the current total # of active contracts in the "Number of Contracts in Force" column, the total \$ value of those
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7	On Form H, are the backlog years listed correct? Do you not want projected backlog listed for future years, rather than past years?	The years are listed correctly. The purpose of the Form is to assist the Department with assessing the Design-Builder's ability to be bonded for this work.
6	On Form H, does the Others category apply only to those subcontractors performing more than 15% of the work or must all subcontractors complete this information?	The Others category shall apply to sub-contractors performing more than 15% of the work. The form will be modified and re-issued with the next addendum.
5	Does Form H backlog only apply only to the Principal Participant and Lead Engineer offices who will be primarily responsible for this work or does it apply across each's entire corporation?	The backlog applies across the entire corporation.
4	Is Form H applicable to just backlog of DeIDOT work or all work performed by the Principal Participant and Lead Engineer?	All work shall be listed.
3	I'm having difficulty working with the forms in Appendix B. Is there any way we can get these forms in WORD format instead of PDF?	The forms will be provided in "Word" format.
2	Is there a Plan Holder listing available?	No, there are no planholders for this project.
1	How can I obtain bid documents?	Bid Documents are available at the following Web address: http://bids.delaware.gov/bids_detail.asp?i=3170&DOT=Y