



QUESTIONS AND ANSWERS
July 30, 2012

Q #	Question	Answer
15	<p>You have previously clarified that the “Lead Engineer” is to be listed as the Civil / Site Engineer for the project, eliminating your previous requirement for the “Lead Engineer” to be a highway / transportation engineer. The Civil / Site engineering design work is roughly 5% to 10% of the total design work required for this project. There is not a conflict for the Civil / Site Engineer to be on multiple teams similar to a Mechanical, Electrical, or Structural Engineer. Please state clearly if the “Lead Engineer” (Civil / Site Engineer) can participate on multiple design/build teams.</p>	<p>Each team must designate a Lead Engineer. The Lead Engineer cannot participate on multiple teams regardless of the workload.</p>
14	<p>Question: with respect to answer from question #9, we anticipate the Civil/Site portion of the design cost will be less than 15% of the total design cost, so can the Lead Engineer category be dropped from being exclusive to one team only ?</p>	<p>No, the position of Lead Engineer remains restricted to participating on only one submitting team.</p>
13	<p>Per previously asked question #3, please clarify the answer given. The following example is offered to clarify the question:</p> <ul style="list-style-type: none"> -Submitter "A" is the Single Legal Entity responsible for 100% of the design-build contract. Submitter "A" is required by the RFQ to submit Forms A, B, C, D, E, F, G, H &I as well as the other requested information regarding resumes, licensure, etc. -Lead Architect "B" is a consultant to Submitter "A" and is required to submit Forms C, D, E, F along with other requested information regarding licenses, registrations, resumes, etc. -Similarly, Lead Engineer "C" and consulting engineers "D" and "E" are required to submit the same forms and other information as the Lead Architect. -Subcontractor "F", who is slated to do more than 15% of the construction is required to submit the same forms and other information as the Lead Architect as well as Form G. 	<p>Using your example for this question:</p> <p>Submitter "A", as the <i>Submitter</i> and/or as the <i>Lead Principal Participant</i>, submits all forms together as part of the RFQ response.</p> <p>FORMS A, B, and E are completed by the <i>Submitter</i>.</p> <p>FORM C is completed by each <i>Principal Participant</i>, the <i>Lead Engineer</i>, and the <i>Lead Architect</i>.</p> <p>FORM D, F, H, and I are completed by each <i>Principal Participant</i>, the <i>Lead Architect</i>, the <i>Lead Engineer</i>, and each <i>subcontractor</i> performing 15% or more of the design or construction.</p> <p>FORM G is completed by each <i>Principal Participant</i>, and each <i>construction subcontractor</i> performing 15% or more of the construction.</p>



Delaware Department
of Transportation

MID-COUNTY DMV FACILITY - DESIGN-BUILD PROJECT
REQUEST FOR QUALIFICATIONS T201259401

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12	If the fee of the Lead Engineer is less than 15% of the overall design fee, does the Lead Engineer need to be exclusive to one team that is submitting for the RFQ?	Yes, per section 1.8.1.
11	Does this project require fire sprinkler/suppression work? If so, is there a separate prime contract for Fire Suppression/Sprinklers? Is this project bidding open-shop, union, or prevailing wage?	There will likely be a need for fire sprinkler/suppression work. The state will not have a separate prime contract for Fire Suppression/ Sprinklers. Submitting teams will need to include such work as part of their proposals. State and federal prevailing wages are required.
10	<p><i>(This question is from the July 18 Informational Meeting)</i></p> <p>On page 3, it indicates that an organizational conflict of interest would occur if subcontractors for more than one team that performs more than "15 percent of the design, and then it says a subcontractor performing "more than 20 percent" of the construction." Well, everywhere else throughout the RFP, on the cover letter, page 13, page 17, page 18, it just states anyone who is performing "more than 15 percent" of the design and construction. So is it 15 or 20?</p>	<p>The following portion of Section 1.8.1 is hereby modified as follows:</p> <p>Participation by any of the following Persons on more than one Submitter's team:</p> <ul style="list-style-type: none"> - Principal Participant; - Lead Engineer; - Lead Architect; - Subcontractor responsible for performing more than 15% of the design; - Subcontractor responsible for performing more than 20% of the construction; or - Subcontractor performing 15% or more of the design or construction; - Participation of an Affiliate of any Person identified in another Submitter's team.
Issued July 22, 2012:		
9	Request the deletion of the requirement for a "Lead Engineer". This is a vertical project that will require Civil / Site Engineering services for the site design. The Civil Engineering work will be less than 15% of the design, and therefore would not need to be exclusive per the RFQ. The requirement for a "Lead Engineer" seems more appropriate for a horizontal project. It appears your intent is to have a qualified Civil Engineer for the site design portion of the project. Please clarify.	You are correct in that our intent is to have a qualified Civil Engineer for the site design portion of the project. We ask that you identify this person as the "Lead Engineer" and include their information and qualifications as part of your response as described in the RFQ. Please also review the below Answer to Question 5a.

All Questions and Answers posted by the Department on the Project's solicitation Webpage are included by reference and become part of the contract documents.



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8	I would like to review the Fire Sprinkler/Suppression work for the Mid-County DMV Facility located in Bear, DE. First, is there a separate prime contract for the Fire Sprinkler/Suppression work on this project? If so, please inform us how to obtain the pre-bid materials? If Fire Suppression/Sprinklers are not a separate prime contract, then can you please inform us which trade to bid to for this work?	This project is a Design-Build contract. This means that one entity will be awarded the contract to Design and Build the project. All sub contracting work will be determined by the primary Submitter's. There is a listing of interested bidders posted on this Website for your information.
7	I am looking for more info on the design service RFQ for the new DMV building. Can't seem to locate it on the website.	All information is provided in the documents at the below Web address. It is important you visit the Website often to check for changes. The state Website for all bids is; http://www.bids.delaware.gov/ . This particular project is located at the above website, and directly with the following link; http://www.bids.delaware.gov/bids_detail.asp?i=1359&DOT=Y
Issued July 16, 2012:		
6	Page 16 of the RFQ states that the Lead Engineer (highway/site design civil engineer) shall be responsible for coordinating other design disciplines on the project. Normally on projects that have vertical construction as the major component of the construction the Lead Architect is responsible for the coordinating of other design disciplines and the Lead Engineer (highway/site design civil engineer) reporting to the Lead Architect. Please confirm that this is how this contract is to be handled.	Please refer to Answer of Question 5a.
5b	Section 1.8.1: Regarding: "Participation of an Affiliate of any person identified in another submitter's team". Please clarify the intent of this circumstance. For example, if an architect firm has a subsidiary/affiliated firm, then the affiliate cannot be on any other Design Builder's team?	You have demonstrated the correct understanding of Section 1.8.1. If an architect firm has a subsidiary/affiliated firm, then the affiliate cannot be on any other Design Builder's team.

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5a	<p>Section 3.6.3, Regarding the Definition of the "Lead Engineer": Is this entity intended to be the project's Civil Engineer and land development designer? If so, in building construction projects, the Civil Engineer is generally not the lead design manager of all of the various design and engineering trades. This responsibility is usually the Lead Architect's role. Please clarify the role of the "Lead Engineer."</p>	<p>It is not our intent to determine how your team functions. Section 3.6.3 recommended qualifications for Lead Engineer is hereby modified as follows: <i>Lead Engineer:</i> The Lead Engineer (Design Manager) shall be a registered professional engineer in the State of Delaware and shall have a minimum of 15 years experience in highway and site design and construction. The Lead Engineer shall be responsible for coordinating other design disciplines, including, but not limited to architectural, electrical engineering, structural engineering, and landscape design. The Lead-Engineer shall have served in a similar role in a project of similar scope, nature, and complexity as this project.</p>

Issued July 12, 2012:

4	<p>Should the Submitter (Single Legal Entity) submit subcontractor (potential construction subcontractors who may perform 15% or more of the construction) information at the RFQ stage? Could this be required at just the RFP stage?</p>	<p>The RFQ requires submittal at this stage of the project, to the extent known. This information will be used to evaluate the strength of the Submitter's proposed team for evaluation purposes.</p>
3	<p>Please clarify what requirements of the RFQ must be submitted by the Submitter (Single Legal Entity) alone, versus participants on the Submitters Team acting as consultants only to the submitter, i.e., Financial Statements, Past Performance, etc. There seems to be some confusion about what exact information is required to be submitted, and by which entities..</p>	<p>All submittals are to be submitted by the Single Legal Entity. The makeup of the Single Legal Entity will determine which team members information they will submit. This is addressed in Section 3. Please give an example if this does not clarify the issue.</p>



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Issued July 5, 2012:		
2	Has any type of geotechnical study been completed at this time for this project or would that be the responsibility of the Design-Build Contractor.	There are a few soil borings that have been performed, and an additional four to five borings are being conducted at this time. These are being conducted to assist the Submitter in accessing the area for the purposes of preparing a response to the RFP when issued. These boring results will be posted to the Reference Material Website when completed. The selected Design-Builder is responsible for acquiring appropriate geotechnical studies.
1	Can you tell me the approximate value of this project.	This project is listed in the Capital Transportation Program as 18 million dollars for all aspects of Department costs. We do not have an engineers estimate for Design-Build projects.