



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
PO BOX 778
DOVER, DELAWARE 19903

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GOVERNOR

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VIA WEBSITE POSTING

(302) 760-2030
FAX (302) 739-2254

June 17, 2015

Contract No. T201280103.01
MIDDLETOWN CREW QUARTERS AND MAINTENANCE SHOP
New Castle County

Ladies and Gentlemen:

Enclosed is Addendum No. 1 for the referenced contract consisting of the following:

1. **The date for the receipt of bids has been moved to Tuesday, July 14, 2015.**
2. One (1) page, Bid Proposal Cover revised, to be substituted for the same page in the Proposal.
3. One (1) page, Location Description, page ii, revised, to be substituted for the same page in the Proposal. Paragraph 12 has been added to this page.
4. One (1) page, list of Subcontractor Categories, revised to be substituted for the same page in the Proposal.
5. Mandatory Pre-Bid Meeting Minutes are attached and become part of the contract.

Please note the revision listed above and submit your bid based upon this information.

Sincerely,

signature on file

James H. Hoagland
Contract Services Administrator

:jhh
Enclosure

STATE OF DELAWARE



DEPARTMENT OF TRANSPORTATION

BID PROPOSAL

for

CONTRACT T201280103.01

MIDDLETOWN CREW QUARTERS AND MAINTENANCE SHOP

NEW CASTLE COUNTY

ADVERTISEMENT DATE: June 1, 2015

PROSPECTIVE BIDDERS ARE ADVISED THAT THERE WILL BE A MANDATORY PRE-BID MEETING THURSDAY JUNE 11, 2015 AT 2:00 P.M. IN THE DelDOT ADMINISTRATION BUILDING, 800 BAY ROAD, DOVER, DELAWARE, 19903.

COMPLETION TIME: 250 Calendar Days

SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION
DELAWARE DEPARTMENT OF TRANSPORTATION
AUGUST 2001

Bids will be received in the Bidder's Room at the Delaware Department of Transportation's Administration Building, 800 Bay Road, Dover, Delaware until 2:00 P.M. local time ~~July 7, 2015~~ **July 14, 2015**

The Pre-Bid Meeting will be held Thursday June 11, 2015 at 2:30 p.m. in the DeIDOT Administration Building, 800 Bay Road, Dover, Delaware, 19903.

All bidders must be represented at the Mandatory Pre-Bid Meeting for this contract. The bidder's representative must sign-in and identify the name of the bidder they represent. Failure to sign-in with the bidder's company name at the Mandatory Pre-Bid Meeting will result in the bidder being found non-responsible and non-responsive, and their bid will be rejected.

12. For this contract only, the Contractor shall perform with its own organization work amounting to not less than **10%** of the total Contract bid price. This percentage of **10%** is to be used throughout the Standard Specification Section 108.01 Subletting of Contract.

LIST OF SUBCONTRACTORS

In accordance with 29 Del. C. S6962(d)10a and 10b., a Pre-Bid Meeting was held on June 11, 2015 to select the subcontractor categories to be included in the bids for performing the work required for this contract. This proposal is based on work to be performed by the Subcontractors listed below.

A bid submitted in the name of an individual should list the individual names followed by T/A and the name of the company.

EXAMPLE: John Doe, T/A Doe Contracting Company

In accordance with Title 29, Subsection 6962(d)(10)b of the Delaware Code, a penalty of \$2,000.00 will be withheld from the successful bidder for each occurrence for the failure to utilize any or all of the Subcontractors set forth below:

<u>CATEGORIES</u>	<u>SUBCONTRACTOR</u>	<u>ADDRESS CITY AND STATE</u>
Carpentry	_____	_____
Concrete	_____	_____
Electrical	_____	_____
HVAC	_____	_____
Masonry	_____	_____
Plumbing	_____	_____
Roofing	_____	_____
Site Work	_____	_____

In The Matter Of:
Delaware Department of Transportation
Contract No. T201280103.01

Pre-Bid Meeting
June 11, 2015

Wilcox & Fetzer, Ltd.
1330 King Street
Wilmington, DE 19801
email: depos@wilfet.com, web: www.wilfet.com
phone: 302-655-0477, fax: 302-655-0497



STATE OF DELAWARE

DEPARTMENT OF TRANSPORTATION

IN RE: BID PROPOSAL :
FOR CONTRACT T201280103.01:
MIDDLETOWN CREW QUARTERS :
AND MAINTENANCE SHOP :

Pre-Bid Meeting taken pursuant
to notice at the offices of Delaware
Department of Transportation, 800 Bay Road,
Bidder's Room, Dover, Delaware, beginning at
2:00 p.m., on Thursday, June 11, 2015, before
Gloria M. D'Amore, Registered Professional
Reporter and Notary Public.

- - -

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APPEARANCES :

ON BEHALF OF THE STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION:

ROBERT A. KOVACS, CONTRACTS COORDINATOR

EDWIN TENNEFOSS, STATE-WIDE SUPPORT
SERVICES ENGINEER

TAYLOR KING



1 MR. KOVACS: Good afternoon,
2 everyone. My name is Bob Kovacs. I'm a
3 Contract Coordinator here at DelDOT.

4 This is a mandatory Pre-Bid
5 Meeting. We're going to be going over
6 Contract No. T201280103.01, Middletown Crew
7 Quarters and Maintenance Shop.

8 Because it's a mandatory Pre-Bid
9 Meeting, I've got a sign-in sheet going
10 around. So, please, everybody, make sure you
11 sign in.

12 If your information is not
13 filled out, you won't be allowed to submit
14 your bids. So, everybody just, please, sign
15 in.

16 Before I turn it over to the
17 Project Managers, I just want to go over a few
18 things regarding the bid proposal itself just
19 to make sure we're all on the same page.

20 I just want to remind everyone
21 that the bidders must be registered with
22 DelDOT and request a CD of the official plans
23 and specifications in order to submit a bid.

24 Questions -- we'll do our best



1 to answer any questions that we can today,
2 obviously. If you think of anything after the
3 meeting or in the days to come, we ask that
4 you submit your questions to our DOT-Ask
5 website. I have that up here. I'm sure most
6 of you have it. Then that way, we can ask
7 your question and post it for everyone to see.

8 If you have any questions today
9 at the meeting, we ask that you state your
10 full name, where you're from and then ask your
11 question.

12 This particular project has
13 break-out sheets. Break-out sheets must be
14 submitted either with your bid documents or
15 within seven calendar days following the bid
16 due date.

17 This project also incorporates
18 an Appendix A Technical Specification, which
19 is part of the contract.

20 Appendix A contains additional
21 specification required for this project, and
22 we have that posted on our bids dot Delaware
23 dot gov website.

24 We also have the bid proposal on



1 the second to last page, a listing of our
2 subcontractors. Obviously, that page is
3 blank. So, Delaware code requires us to come
4 up with a list of subcontractor categories.
5 So, we have to do that at some point today.

6 Once we come up with the list,
7 I'll write them down, and then we'll post them
8 on our website. And then you'll just need to
9 go to the website and print off that form,
10 fill it out completely and submit it with all
11 of your other documents for this particular
12 bid.

13 Does everybody understand that?
14 Pretty simple.

15 That's all I have. I would like
16 to turn it over to our Project Managers for
17 any questions.

18 MR. TENNEFOSS: I guess we'll
19 first start with, my name is Edwin Tennefoss.
20 I'm the State-wide Support Services Engineer
21 here at DelDOT. I oversee the Facilities
22 Improvements Program.

23 This particular project is,
24 basically, the construction of a new crew



1 quarters building, which is, roughly, 3,000
2 square feet or so at our Middletown yard,
3 maintenance yard. And then it also includes
4 the associated site work that goes with that,
5 which is some waterlines, water and sewer
6 connection, a little bit of paving restoration
7 and then some stormwater work. But primarily,
8 the bulk of the work is the building itself.

9 And, I guess, that's really all
10 I got, unless you guys have any additional
11 questions to go with it.

12 MR. CHUCK WARE: Chuck Ware with
13 Kent Construction.

14 COURT REPORTER: W-A-R-E?

15 MR. WARE: Yes. W-A-R-E.

16 This thing is due on the 7th,
17 which, not to belittle anybody, but it falls
18 after the Fourth of July weekend.

19 We've already got a request for
20 subs out. And we're getting back that the
21 time frame is really going to jam people up
22 with taking off before Fourth of July, coming
23 back late.

24 Is there any way we can get the



1 bid day on this bumped back a week? Please.
2 Pretty, please.

3 MR. KOVACS: We can address it.
4 It's up to you.

5 MR. TENNEFOSS: Realistically
6 it's going to get pushed back with the
7 Addendum anyway. We'll make it a minimum of a
8 week later. But it will be officially
9 addressed in the Addendum. But most likely,
10 it will probably be the 14th, whatever that
11 Tuesday, I'm assuming a Tuesday.

12 MR. WARE: And I'm assuming that
13 it's scale wages. I didn't see it anywhere in
14 the specs?

15 MR. TENNEFOSS: Yes, it is.
16 Just State, State scale.

17 MR. WARE: Permits and fees are
18 owed by?

19 MR. TENNEFOSS: The fees
20 themselves will be just a direct
21 reimbursement. But the contractor will be
22 responsible for getting permits. And then you
23 can submit those for reimbursement, and we'll
24 pay those.



1 Don't include that in the cost
2 of the bid at all. We will reimburse that and
3 do it as a change order.

4 MR. WARE: You're going to put
5 that in writing.

6 Right?

7 MR. TENNEFOSS: It is official
8 now. It's in the Addendum.

9 MR. BILL BOOTH: Bill Booth,
10 Commonwealth Construction.

11 Self performance clause, I
12 assume is the standard DelDOT 50 percent.

13 At this point, can I propose
14 since it's a general contractor's scope that
15 it be reduced to ten percent?

16 MR. KOVACS: We can address that
17 in the questions and answers. We'll post
18 that.

19 MR. TENNEFOSS: Yes. We are
20 okay with ten percent.

21 MR. BOOTH: Is this a
22 state-funded project or federally-funded
23 project?

24 MR. TENNEFOSS: State. One



1 hundred percent State.

2 MR. BOOTH: Is there a minority
3 participation clause or any good faith effort
4 required for the submission?

5 MR. KOVACS: Are you referring
6 to the DBE?

7 MR. TENNEFOSS: There's no
8 requirement.

9 MR. KOVACS: No. Not for this
10 contract, State contract.

11 MR. TENNEFOSS: They don't have
12 to have good faith --

13 MR. KOVACS: At all.

14 MR. TENNEFOSS: -- good faith
15 effort. Right?

16 MR. KOVACS: It's State.
17 They're good.

18 MR. BOOTH: Typically when it is
19 State.

20 MR. TENNEFOSS: Right.

21 MR. KOVACS: I'll double check
22 that. Ninety-nine percent sure.

23 MR. TENNEFOSS: Okay. Yes. I'm
24 pretty sure it's not. We don't typically in



1 ours. I just can't remember if we had to have
2 the good faith effort.

3 We would encourage you to seek
4 out minority businesses, but I don't know that
5 there's any requirement for that.

6 MR. BOOTH: CCR. Who is
7 responsible for CCR? Is the Department going
8 to handle that?

9 MR. TENNEFOSS: The Department
10 will handle that. We've already gotten a
11 price from the consultant on board.

12 MR. BOOTH: Can you describe a
13 little bit about the building, how it is
14 constructed?

15 MR. TENNEFOSS: It is a wood
16 frame construction. I'm trying to think.
17 Should have brought the plans down with us.
18 It has a little bit of a split-face block down
19 at the bottom, vinyl siding. Shingle roof.
20 It's, basically, going to be very similar to
21 any of our -- if you go up North, you can look
22 at the one our Talley yard or Magnolia, or
23 there is one currently being built in
24 Bridgeville. It is going to be very similar



1 to any of our current ones at our maintenance
2 facilities.

3 MR. BOOTH: Okay.

4 MR. TENNEFOSS: As far as inside
5 -- I'm trying to think -- basically, kind of
6 like building a house, to be honest with you.

7 MR. WARE: You said Bridgeville
8 is in construction now?

9 MR. TENNEFOSS: Yes. It is not
10 the exact same, because some of their design
11 requirements were a little different between
12 Bridgeville and Middletown. But the layout
13 and stuff is pretty much the same.

14 MR. KOVACS: Does anybody have
15 anything else?

16 MR. TENNEFOSS: The contract
17 expiration is 250 days. At this point, we
18 would also anticipate starting construction
19 soon after the bid is opened. Or, basically,
20 as soon as we can get the paperwork all
21 finalized, and we would go ahead and start
22 construction.

23 MR. BOOTH: Is water a private
24 tie in the owner's side of the waterline, or



1 are we tying into it?

2 MR. TENNEFOSS: You are
3 connecting to the Town of Middletown.

4 MR. BOOTH: Who is responsible
5 for those fees and any work that's inside the
6 right-of-way?

7 MR. TENNEFOSS: What fees?

8 MR. BOOTH: Typically, utility
9 companies will require a fee, or they will
10 assess the value of the work in the
11 right-of-way directly to the owner. It's
12 almost impossible for the contractor to
13 determine those costs prior to bid.

14 MR. TENNEFOSS: The only fee
15 should be our impact fees, and we would pay
16 that. This isn't Artesian. This is the Town
17 of Middletown. Going over and connecting in,
18 the right-of-way is part of this contract.

19 MR. BOOTH: It is.

20 MR. TENNEFOSS: Same with the
21 sewer. It's a jack and bore for both
22 connections. Waterline has one jack and bore,
23 and then there's a jack and bore for the
24 sewer, and the connection I think is a



1 ten-inch line for the Town and then tying into
2 the manhole for the sewer.

3 MR. BOOTH: So, it's atypical of
4 other utility companies who will handle all of
5 that work within the right-of-way?

6 MR. TENNEFOSS: I've never known
7 a utility company to do it other than
8 Artesian.

9 MR. BOOTH: Okay.

10 MR. TENNEFOSS: Most towns, most
11 towns you connect in.

12 MR. BOOTH: Okay.

13 MR. TENNEFOSS: I'm sure they
14 will have an inspector or somebody there to
15 make sure to meet their codes.

16 MR. BOOTH: Is that Route 71?

17 MR. TENNEFOSS: Yes.

18 MR. KING: Summit Bridge Road.

19 MR. DAVID ZARATE: David Zarate.

20 I want just to confirm, it is
21 250 calendar days?

22 MR. TENNEFOSS: Yes.

23 MR. ZARATE: You said you wanted
24 to award it fairly quickly.



1 How long will it take you to
2 award it?

3 MR. TENNEFOSS: We have 30 days
4 to award it. We're not looking to sit on it.
5 I would imagine starting -- until all of the
6 paperwork is done and preconstruction -- I
7 would imagine starting September, late
8 September, mid to late September.

9 MR. KOVACS: I know you guys
10 have -- when it's awarded, you have 20 days to
11 get all of your paperwork back to us.
12 Obviously, the sooner you can do that, the
13 sooner we can get it rolling. Some people sit
14 on it and take the full 20 days.

15 MR. WARE: Any liquidated
16 damages?

17 MR. TENNEFOSS: Yes.

18 MR. KOVACS: I don't remember.

19 MR. TENNEFOSS: It should be
20 spelled out in there somewhere.

21 MR. WARE: Okay.

22 MR. TENNEFOSS: I think it is
23 the standard DelDOT liquidated damages.

24 MR. BOOTH: It's, probably, in



1 Section 100.

2 MR. WARE: I can hunt it down.

3 MR. KOVACS: Can't remember it.

4 MR. BOOTH: It's a graduated
5 scale?

6 MR. TENNEFOSS: Yes. I think it
7 depends on the value of the contractor or
8 something. So, to bid it cheap, liquidated
9 damages is pretty...

10 MR. BOOTH: Testing, who is
11 going to provide testing for the contract? Is
12 that something DelDOT is going to handle?

13 MR. TENNEFOSS: What kind of
14 testing?

15 MR. BOOTH: Quality control
16 testing.

17 MR. TENNEFOSS: Yes. DelDOT
18 will handle that. That's what we're doing at
19 the other place.

20 Right?

21 MR. KING: Yes.

22 MR. KOVACS: Is there anything
23 else? Double checking before I ask the
24 question, regarding the categories we need to



1 come up with or collectively as a group.

2 MR. BOOTH: I have a proposed
3 list.

4 Site work, concrete, masonry,
5 carpentry, roofing, electrical, plumbing,
6 HVAC.

7 MR. WARE: No paving?

8 MR. BOOTH: Site work.

9 MR. WARE: Just checking.

10 MR. KOVACS: Can you say them
11 again? I need to write these down.

12 MR. BOOTH: Site work, concrete,
13 masonry, carpentry, roofing, electrical,
14 plumbing, HVAC.

15 MR. KOVACS: Is everybody good
16 with those? I just want to make sure.

17 MR. ZARATE: Specifications.

18 MR. KOVACS: For the categories
19 for the subcontractor.

20 Does anybody else have anything
21 else?

22 Do the Project Managers have
23 anything to add?

24 MR. KING: Just a second. No.



1 That's it.

2 MR. KOVACS: All right. Then if
3 there is nothing else, that's it. That
4 completes the meeting.

5 Everyone, please make sure you
6 sign in. Thank you very much.

7 (The Pre-Bid Meeting was
8 concluded at, approximately, 2:17 p.m.)

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1 State of Delaware:

2 New Castle County:

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4 CERTIFICATE OF REPORTER

5

6 I, Gloria M. D'Amore, Registered
7 Professional Reporter and Notary Public, do
8 hereby certify that the foregoing record,
9 Pages 1 to 18 inclusive, is a true and
10 accurate transcript of my stenographic notes
11 taken on Thursday, June 11, 2015, in the
12 above-captioned matter.

13 IN WITNESS WHEREOF, I have hereunto set
14 my hand and seal this 16th day of June, 2015,
15 at Wilmington.

16

17

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19



20

GLORIA M. D'AMORE, RPR

21

22

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24



A	12:16 13:8 ask (5) 4:3,6,9, 10 15:23	15 16:2,8,12 bore (3) 12:21, 22,23	coming (1) 6:22 Commonwealth (1) 8:10	5:24 current (1) 11:1 currently (1) 10:23
above-captioned (1) 18:12 accurate (1) 18:10 add (1) 16:23 Addendum (3) 7:7,9 8:8 additional (2) 4:20 6:10 address (2) 7:3 8:16 addressed (1) 7:9 after (3) 4:2 6:18 11:19 afternoon (1) 3:1 again (1) 16:11 ahead (1) 11:21 all (11) 3:19 5:10,15 6:9 8:2 9:13 11:20 13:4 14:5,11 17:2 allowed (1) 3:13 almost (1) 12:12 already (2) 6:19 10:10 also (4) 4:17,24 6:3 11:18 answer (1) 4:1 answers (1) 8:17 anticipate (1) 11:18 anybody (3) 6:17 11:14 16:20 anything (5) 4:2 11:15 15:22 16:20,23 anyway (1) 7:7 anywhere (1) 7:13 Appendix (2) 4:18,20 approximately (1) 17:8 around (1) 3:10 Artesian (2)	assess (1) 12:10 associated (1) 6:4 assume (1) 8:12 assuming (2) 7:11,12 atypical (1) 13:3 award (3) 13:24 14:2,4 awarded (1) 14:10	both (1) 12:21 bottom (1) 10:19 Break-out (2) 4:13,13 Bridge (1) 13:18 Bridgeville (3) 10:24 11:7,12 brought (1) 10:17 building (4) 6:1,8 10:13 11:6 built (1) 10:23 bulk (1) 6:8 bumped (1) 7:1 businesses (1) 10:4	companies (2) 12:9 13:4 company (1) 13:7 completely (1) 5:10 completes (1) 17:4 concluded (1) 17:8 concrete (2) 16:4, 12 confirm (1) 13:20 connect (1) 13:11 connecting (2) 12:3,17 connection (2) 6:6 12:24 connections (1) 12:22 constructed (1) 10:14 construction (7) 5:24 6:13 8:10 10:16 11:8,18,22 consultant (1) 10:11 contains (1) 4:20 Contract (8) 3:3, 6 4:19 9:10, 10 11:16 12:18 15:11 contractor (3) 7:21 12:12 15:7 contractor's (1) 8:14 control (1) 15:15 Coordinator (1) 3:3 cost (1) 8:1 costs (1) 12:13 County (1) 18:2 COURT (1) 6:14 Crew (2) 3:6	D
	B	C		damages (3) 14:16,23 15:9 D'Amore (2) 18:6, 20 date (1) 4:16 DAVID (2) 13:19, 19 day (2) 7:1 18:14 days (7) 4:3,15 11:17 13:21 14:3,10,14 DBE (1) 9:6 Delaware (3) 4:22 5:3 18:1 DeIDOT (7) 3:3, 22 5:21 8:12 14:23 15:12,17 Department (2) 10:7,9 depends (1) 15:7 describe (1) 10:12 design (1) 11:10 determine (1) 12:13 different (1) 11:11 direct (1) 7:20 directly (1) 12:11 documents (2) 4:14 5:11 done (1) 14:6 dot (2) 4:22,23 DOT-Ask (1) 4:4 double (2) 9:21 15:23 down (5) 5:7 10:17,18 15:2 16:11 due (2) 4:16 6:16
	back (5) 6:20,23 7:1,6 14:11 basically (4) 5:24 10:20 11:5,19 Before (3) 3:16 6:22 15:23 being (1) 10:23 belittle (1) 6:17 best (1) 3:24 between (1) 11:11 bid (11) 3:18,23 4:14,15,24 5:12 7:1 8:2 11:19 12:13 15:8 bidders (1) 3:21 bids (2) 3:14 4:22 BILL (2) 8:9,9 bit (3) 6:6 10:13, 18 blank (1) 5:3 block (1) 10:18 board (1) 10:11 Bob (1) 3:2 BOOTH (23) 8:9, 9,21 9:2,18 10:6,12 11:3, 23 12:4,8,19 13:3,9,12,16 14:24 15:4,10,	calendar (2) 4:15 13:21 carpentry (2) 16:5,13 Castle (1) 18:2 categories (3) 5:4 15:24 16:18 CCR (2) 10:6,7 CD (1) 3:22 CERTIFICATE (1) 18:4 certify (1) 18:8 change (1) 8:3 cheap (1) 15:8 check (1) 9:21 checking (2) 15:23 16:9 Chuck (2) 6:12, 12 clause (2) 8:11 9:3 code (1) 5:3 codes (1) 13:15 collectively (1) 16:1 come (4) 4:3 5:3, 6 16:1		

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