

In The Matter Of:
Delaware Department of Transportation
Contract No. T201453103.01

Pre-Bid Meeting
March 15, 2016

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STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION

IN RE:)
)
Pre-Bid Meeting for)
Contract T201453103.01,)
Beech Street Generator,)
New Castle County)

Department of Transportation
Administration Building
800 Bay Road
Dover, Delaware

Tuesday, March 15, 2016
2:30 p.m.

BEFORE:

ROBERT A. KOVACS,
DelDOT, Competitively Bid Contracts
Coordinator

JOHN KOTULA,
DelDOT, Facilities Engineer

WILCOX & FETZER
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1 ALSO PRESENT :

2 JEFFREY PECK
3 SUPERIOR ELECTRIC

4 LISA NICHOLS
5 FIDELITY POWER SYSTEMS

6 PATRICK LITTLE
7 BATTAGLIA ELECTRIC

8 VICTOR ROLLI
9 MID-ATLANTIC ELECTRICAL SERVICES, INC.

10 WILLIAM KRISS
11 POWER PLUS ELECTRICAL CONTRACTING, INC.

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1 MR. KOVACS: Good afternoon,
2 everyone. My name is Bob Kovacs, and I'm a
3 Contracts Coordinator here with DelDOT.

4 Today is a mandatory pre-bid
5 meeting, and this is for Contract No.
6 T201453103.01. This is our Beech Street
7 Generator project located in New Castle County.

8 I've got my sign-in sheet going
9 around the room. Please sign in. You need to
10 be signed in and have all your information
11 filled out in order to submit a bid.

12 If any questions come up after
13 the meeting that you think of after the fact,
14 please send them to our dot-ask e-mail account,
15 and if you don't have that address, I have it
16 right up here for you guys. Just grab it on
17 your way out. Just send it to us, and then
18 what we'll do is, we'll get that question
19 answered as soon as we can and we'll get it
20 posted back on the web. That way everybody can
21 read the question and the answer itself.

22 Before I hand it over to our
23 project manager, Mr. John Kotula, I just want
24 to go over a few things from a contracting



1 standpoint just to make sure we're all on the
2 same page.

3 The first is just to reiterate
4 the new drug testing policy. Is everybody
5 aware of it? Are we good? Is there anybody
6 here that hasn't done business with the state?
7 Or are you guys all familiar with how we do
8 things?

9 AUDIENCE: Yes.

10 MR. KOVACS: All right.

11 Also, just to remind everybody,
12 respective bidders' note number 1. Bidders are
13 advised not to fax or e-mail bids to the
14 Department. All bids must be mailed or hand
15 delivered to us for this particular project.
16 Again, since you guys are all familiar with how
17 we do things, just a reminder: As far as
18 filling out the certification page and our bid
19 bond page, just fill out everything completely.
20 Don't leave anything blank. Especially on our
21 bid documents, our bid pages, please don't
22 leave anything blank on the bid pages or put a
23 zero. Put either number 1, 2, or higher. And
24 also as a reminder, all of our bid pages must



1 be typewritten or handwritten legibly.

2 This project consists of a list
3 of subcontractors that we have to come up with.
4 And we can do that right now since I'm talking
5 about it. But we'll come up with the list of
6 categories and I will post them to the web
7 probably in the next two to three days, and
8 then you'll just go on to the web, grab the
9 list and then fill out that list completely and
10 submit that with your bid. And as a reminder,
11 when you're filling out the subcontractor
12 category list paperwork, just fill out
13 everything completely.

14 And to just go over this real
15 quick, if a bidder intends to perform work or
16 provide for the material for any subcontractor
17 category that we come up with, three things
18 need to be in place.

19 First, it has to be established
20 to the satisfaction of the awarding agency,
21 which is DelDOT, that the bidder customarily
22 performs that type of specialty work.

23 The second thing would be, the
24 bidder is duly licensed by the state to engage



1 in such specialty work; and the third thing is
2 that the bidder is recognized in the industry
3 as a bona fide subcontractor that actually does
4 that type of specialty work. But you guys are
5 all familiar with this.

6 Before I go over my other things
7 I need to go over, the one thing that we
8 thought of for this particular project would be
9 electrical as a subcontractor category. Does
10 that sound right to you guys? Do you want to
11 add to that or not have that? I just need the
12 group to -- it needs to be a consensus of
13 everyone in the room.

14 MR. PECK: What exactly are you
15 saying?

16 MR. KOVACS: What I'm saying is,
17 Delaware Code dictates that we have to come up
18 with a list of subcontractor categories for
19 this project. So thinking about it -- I mean,
20 I don't think there's too many that would be
21 involved except maybe electrical. I would
22 think off the top of my head after speaking
23 with John that you might have to sub out.

24 MR. LITTLE: Patrick Little,



1 Battaglia Electric.

2 Will there be any concrete work
3 or anything? Any excavation?

4 MR. KOTULA: There is trenching
5 and there will be concrete pads, and it will
6 probably be easier to patch. There's some
7 patching too because you're trenching.

8 MR. PECK: I'm Jeff Peck from
9 Superior Electric.

10 So I mean, as far as an
11 electrical subcontractor, we're the electrical
12 contractor. We would have to hire maybe a
13 general construction contractor for digging the
14 concrete work. Is that what you're getting at?

15 MR. KOVACS: What I'm getting at
16 is, any subcontractors that you feel that you
17 would need on this job.

18 MR. PECK: Okay.

19 MR. KOVACS: We're not looking
20 for a ton, obviously. So as long as everyone
21 agrees upon the list that we come up with,
22 that's what I need. So if you guys were to
23 say, Look, all I can really think of is
24 electrical, or electrical and concrete.



1 MR. ROLLI: Victor Rolli,
2 Mid-Atlantic Electrical.

3 I'd like electrical only.

4 MR. KOVACS: Okay. Yeah, I mean,
5 if you have the ability to do it yourself, that
6 would be up to you.

7 MR. KRISS: Bill Kriss, Power
8 Plus.

9 I haven't had a chance to look at
10 the specs. How big are these generators?

11 MR. KOTULA: They're two 600 kW
12 generators.

13 MR. KRISS: Two 600s. Okay.
14 600s are getting into the realm of, you know,
15 30, 60s, 125, 250s. A lot of times if they're
16 small enough, we'll do the pads ourselves.
17 When you start getting into the six, two, like
18 three million kW, a lot of times we'll put
19 those out for bids. You're kind of on the
20 borderline on the 600 kW on what you're looking
21 for.

22 I care less either way if you
23 list it or not. You know, if you want to keep
24 electrical, that's fine with me.



1 MR. KOVACS: Is that okay with
2 everyone?

3 MR. PECK: That works for me.

4 MR. KOVACS: Ma'am?

5 MS. NICHOLS: I'm a supplier,
6 Lisa Nichols with Fidelity Power.

7 MR. KOVACS: So that works for
8 you.

9 MS. NICHOLS: It would work for
10 me.

11 MR. KOVACS: Great. That's what
12 I'll put, electric. Okay.

13 Also, with this particular
14 contract, we have Federal Transit
15 Administration forms that have to be filled
16 out. Is everyone here familiar with those?
17 Obviously they're in the provision itself.
18 I'll just go over them real quick.

19 We have a Buy America
20 certification form. And on this particular
21 form, on the Buy America form, you either fill
22 out the top portion or the bottom portion, not
23 both, just either-or. And what the Buy America
24 form says is any steel and iron must be



1 manufactured -- that you use must be
2 manufactured in the United States.

3 Do you want to elaborate, John?

4 MR. KOTULA: We're dealing with
5 American products.

6 MR. KOVACS: And that form itself
7 needs to be filled out completely like all the
8 other forms, and this one gets notarized.

9 MR. ROLLI: Victor Rolli,
10 Mid-Atlantic.

11 From past experience, the
12 generators typically are not all Buy American?

13 MS. NICHOLS: This is Lisa with
14 Fidelity Power.

15 With respect to that, there's a
16 lot of steel and other components that are a
17 part of that generator that, with a combination
18 of those components, do meet what you're asking
19 when it comes to Buy American.

20 MR. KOTULA: And that's what
21 they're looking for.

22 MS. NICHOLS: I mean, we're
23 talking not only the generator, the transfer
24 switches as well, and those components.



1 So in most cases, the generator
2 does meet the Buy American Act. And I don't
3 know -- you know, we can get certification from
4 the factory. The question lies that -- does it
5 reference a COMAR code?

6 MR. KOVACS: On the form itself,
7 which is in the proposal, yes, it references
8 the codes.

9 MS. NICHOLS: Okay. I'll just
10 need that and then we can slip that over to our
11 factory to confirm.

12 MR. KOVACS: Because I believe it
13 also talks about a certain percentage of
14 other -- like minerals or other lead-based
15 things that could be in there, and it would
16 still be okay, you know, as far as meeting the
17 Buy America. But, yeah, that's on the form.

18 We also have the Certification of
19 Eligibility form. That form also needs to be
20 filled out completely and notarized.

21 The Certificate of Non-Collusion,
22 again, has to be notarized and filled out. And
23 then we have the Debarment and Suspension form,
24 as well as the restrictions on lobbying.



1 So all these forms need to be
2 filled out. Some of them have to be notarized.
3 It's all stated on the form and they have to be
4 submitted with your bid.

5 We don't use the FTA forms all
6 that often, so I'm just going over that just to
7 remind everybody. And that's all I have for
8 now. I'd like to turn it over to Mr. Kotula,
9 our project manager, at this time.

10 MR. KOTULA: This project is
11 supply and install two 600 kW diesel
12 generators. One for Substation 3, and one for
13 Substation 1 at our DTC Administration Building
14 in Wilmington, Delaware, which is off of
15 Maryland Avenue.

16 The calendar days listed is 140
17 days. This is adjustable once we have a lead
18 time for the generator. Just let us know and
19 we'll be happy to adjust.

20 There is no DBE goal for this
21 project.

22 MR. KOVACS: That's zero.

23 MR. KOTULA: The substations
24 support the Administration building. It is a



1 three-story Administration building. Just
2 heads-up that there needs to be minimal
3 disruption to the building. So when it's time
4 to tie into the system and bring online the
5 generator, there may be some possible
6 restrictions as far as that goes. That would
7 be depending on what you're telling us as far
8 as your anticipated downtime.

9 The work includes limited demo.
10 By limited demo, that means we're removing
11 conductors from conduit breaker, switchboard
12 breaker. Those are all on the plans. You can
13 find those on E100 and E501. That is the only
14 area where the demo is described.

15 What is new is the generator pad
16 and bollards, the wiring, the generator with a
17 level one sound enclosure, transfer switch and
18 panel board, trenching and the conduit,
19 grounding, and then any necessary patching.
20 And all of that is covered in the plans and in
21 the specs.

22 I just want to make one note that
23 the location of the generator for Substation 3
24 is approximate. It may have to be adjusted



1 slightly for anything underground, and we're in
2 the process of reevaluating that. But it's an
3 approximate location for that generator. It
4 may move slightly one way or the other.

5 That's the description of the
6 project.

7 MR. KOVACS: Does anyone have any
8 questions?

9 MR. LITTLE: Patrick Little with
10 Battaglia Electric.

11 So what I'm gathering is, there's
12 no subcontractor for concrete work or pads or
13 anything. We're just bidding strictly
14 electrical.

15 MR. KOVACS: If that's okay with
16 the people in this room.

17 MR. KOTULA: You can sub out the
18 work, though. That just means there's just not
19 a subcontractor.

20 MR. ROLLI: We don't have to list
21 it on the bid, but the work is included.

22 MR. KOTULA: Yes.

23 MR. KOVACS: Yeah, I'm just
24 putting the one subcontractor category in that



1 form would be electrical. Like I said, that's
2 what I will have on the Website and that's what
3 you'll grab, fill it out and submit that with
4 all the rest of your paperwork with your bid.

5 MS. NICHOLS: Lisa Nichols with
6 Fidelity Power.

7 I have a lot of questions but
8 I'll repeat my name.

9 Jack, you just mentioned about be
10 sensitive to others that are in that building.
11 With regards to start-up and load bank testing,
12 does this performance need to be done
13 after-hours?

14 MR. KOTULA: Depending on what
15 type of time. It could be weekend work; it
16 could be after-hours.

17 MR. ROLLI: I think she's asking,
18 is the sound of the generator going to disrupt
19 work?

20 MR. KOTULA: The sound of the
21 generator? No.

22 MS. NICHOLS: Okay.

23 MR. KOTULA: As far as the sound
24 goes, no. We're looking at any disruption to



1 the actual business from any electrical
2 disturbance.

3 MR. ROLLI: Off-hours.

4 MS. NICHOLS: Okay. Lisa with
5 Fidelity Power.

6 I've reviewed the written
7 specifications for both the generator and
8 transfer switch, and in the generator -- I
9 represent Kohler. Fidelity Power is a local
10 distributor for the Kohler generator and
11 transfer switches. And within the manufacturer
12 listed, there is no Kohler equipment that is
13 listed on this manufacturer. Is Kohler an
14 acceptable manufacturer?

15 MR. KOTULA: The way this will
16 work is that that would be a submittal to an
17 awarded contractor. We will not address any
18 products at this time. That would be based on
19 the award as long as the specs are met.

20 MR. ROLLI: Victor Rolli,
21 Mid-Atlantic.

22 I'm installing a Kohler generator
23 behind this building next week, so I'm sure it
24 will be acceptable.



1 MS. NICHOLS: Lisa with Fidelity
2 Power.

3 I was just going to indicate that
4 we have many generators in and around for
5 DelDOT; I think Del Tech.

6 MR. KOTULA: You're installing it
7 at Beech Street?

8 MR. ROLLI: At that building next
9 week.

10 MR. KOTULA: I've been waiting to
11 find out when that's coming. So next week.
12 Okay. I've been asking every day.

13 MS. NICHOLS: Lisa with Fidelity
14 Power.

15 Within the written specifications
16 for the gen-set, there is mention of seismic
17 certification. Does this site warrant seismic,
18 and is seismic certification on this generator
19 needed?

20 MR. KOTULA: Put that in writing,
21 and we'll have the electrical engineer make
22 that determination.

23 As you know, a lot of times it
24 could be boiler plate information. You're very



1 specific, so we'll address that.

2 MS. NICHOLS: Again, Lisa with
3 Fidelity Power. You're going to know my name
4 by the end of the day.

5 Within the written
6 specifications, they're asking for battery
7 NiCad, NiCad batteries, which are very
8 expensive, which are a major headache to
9 dispose of, and they cost a whole lot of money
10 to replace.

11 I guess my question to you is,
12 again, would that need to be written in a
13 question to the engineer?

14 MR. KOTULA: That I would
15 appreciate if you would do, because then that's
16 something that I can address apart from making
17 it a submittal.

18 MS. NICHOLS: Okay. Lisa with
19 Fidelity Power.

20 In the written specifications of
21 the generator, they are asking for a load bank.
22 I do not believe I see that on the drawings.
23 This load bank, I need to find out if it is or
24 should be attached to the radiator of the



1 generator or is this freestanding?

2 MR. KOTULA: Please put that in a
3 question form to the Web site.

4 MS. NICHOLS: Lisa with Fidelity
5 Power Systems.

6 I will place this in as a
7 question. They're asking -- or you mentioned
8 that this is sound rated level one. Is there a
9 dBA level that needs to be met?

10 MR. KOTULA: I don't remember
11 seeing one. I'll check into that, and I'll
12 answer that.

13 MR. KOVACS: We can answer it in
14 the addendum.

15 MR. KOTULA: Yes. We'll answer
16 that in the addendum.

17 MS. NICHOLS: Lisa with Fidelity
18 Power Systems.

19 There are automatic dampers on
20 the enclosure. There's not a problem with
21 that, providing that; however, with automatic
22 dampers, they normally -- we normally have a
23 space heater for these automatic dampers.
24 There's not a space heater listed in here.



1 It's technically a standard sound attenuation.
2 We see no problem as a manufacturer not
3 providing automatic dampers.

4 I guess my question to you is,
5 are they required?

6 MR. KOTULA: Please put that in a
7 question form also.

8 MS. NICHOLS: Okay. Lisa with
9 Fidelity Power Systems.

10 In the transfer switch
11 specification, the first page in the middle of
12 the page, verbiage does indicate bypass
13 isolation switch, and further within this spec,
14 there is no other mention of bypass isolation.
15 Just to confirm, is this a bypass transfer
16 switch?

17 MR. KOTULA: Put that in the
18 question also.

19 MS. NICHOLS: Lisa with Fidelity
20 Power Systems.

21 Again, I need to find out about
22 Kohler being an acceptable manufacturer of the
23 transfer switches, and I think maybe that would
24 be going back to the acceptance of the



1 generator. And I can certainly put that in as
2 a question.

3 With relating to one of the
4 drawings, and that is the drawing that provides
5 detailed information, it's drawing number E301,
6 they're talking about, within the enclosure
7 there is a line item that says for Gen CP
8 heater. I don't know what CP stands for. Is
9 that control panel?

10 MR. KOTULA: Put that in a
11 question so you have confirmation from the
12 design engineer.

13 MS. NICHOLS: Okay. Lisa with
14 Fidelity Power Systems.

15 On drawing E301, there is a
16 drawing of an ATS, and below it has MCC. Is
17 this ATS in the motor control?

18 MR. KOTULA: Post that question
19 also.

20 MS. NICHOLS: I have one more
21 question -- actually, two more. Lisa with
22 Fidelity Power Systems.

23 The transfer switches, there are
24 three 800 ATSS for one of the 600 kW gen-set.



1 Am I correct by saying that? And I believe
2 that should be Building 16. I've answered my
3 question on that.

4 Are these transfer switches --
5 they're indicating NEMA 4X. Are they outside?
6 Are these transfer switches outside?

7 MR. KOTULA: Which sheet are you
8 looking at?

9 MS. NICHOLS: I'm looking at this
10 particular one, E301, and this is for one of
11 the 600s that has a thousand amp transfer
12 switch.

13 Another drawing is E302, which
14 accommodates the 600 kW, and there's three 800
15 amp transfer switches.

16 MR. KOTULA: These are outside
17 units.

18 MS. NICHOLS: Okay. And my final
19 question -- Lisa with Fidelity Power Systems.
20 Drawing E301. I will put this in writing.
21 There is a note on the specific notes number 3
22 which is also listed on the drawing that
23 indicates items that are within the enclosure.
24 It indicates a power panel to be coordinated



1 with generator manufacturer.

2 This power panel, is this another
3 name for a load center?

4 MR. KOTULA: You're going to
5 submit that.

6 MS. NICHOLS: Okay. Lisa with
7 Fidelity Power Systems.

8 When is the deadline for the
9 questions?

10 MR. KOVACS: The sooner the
11 better, I mean, because what we're going to do
12 is get them answered as soon as we can.

13 MS. NICHOLS: Lisa with Fidelity
14 Power Systems.

15 The engineer of record is Whitman
16 in Baltimore?

17 MR. KOTULA: Yes.

18 MS. NICHOLS: Okay. Well,
19 actually, this says Wilmington. I did not know
20 they had a Wilmington office.

21 MR. KOTULA: They do, but their
22 electrical engineers are out of Baltimore.

23 MS. NICHOLS: Okay. Thank you.

24 MR. KOVACS: Does anybody else



1 have anything?

2 MR. ROLLI: She has answered all
3 of my questions.

4 MR. KOVACS: She got them all?
5 All right. Then if there's nothing else, then
6 this concludes the meeting. Thank you for
7 coming.

8 (Pre-bid meeting adjourned at
9 3:05 p.m.)

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1 State of Delaware)
2)
3 Sussex County)
4
5

6 CERTIFICATE OF REPORTER

7 I, Vera T. Sitze, a Notary Public and
8 Registered Professional Reporter, do hereby
9 certify that the foregoing is an true and
10 correct transcript of the proceeding held at
11 the time and place stated herein, and that the
12 said proceeding was taken down by me in
13 Stenotype notes and thereafter transcribed by
14 use of computer-aided transcription and
15 computer printer under my direction.

16 I further certify that I am not
17 counsel, attorney, or relative of either party,
18 or otherwise interested in the event of this
19 suit.

20
21
22 

23 Vera T. Sitze, RPR
24

My commission expires July 31, 2016



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