



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
800 BAY ROAD
P.O. BOX 778
DOVER, DELAWARE 19903

JENNIFER COHAN
SECRETARY

VIA OVERNIGHT DELIVERY

April 17, 2019

Contract No. T201880103.01
North District Improvements, Phase I
New Castle County

Ladies and Gentlemen:

Enclosed is Addendum No. 1 for the referenced contract consisting of the following:

1. The Bid Proposal Cover, revised, to be substituted for the same page of the Proposal.
2. One (1) page, Subcontractor Category List, that was determined at the Pre-Bid Meeting held on April 9, 2019, has been added to the Proposal.
3. The Pre-Bid Meeting Sign-In Attendance Sheet has been posted.
4. The Pre-Bid Meeting Transcript has been posted.

Please note the revisions listed above and submit your bid based upon this information.

Sincerely,
~signature on file~
Connie Ivins
Competitively Bid Contracts Coordinator
Delaware Department of Transportation

STATE OF DELAWARE



DEPARTMENT OF TRANSPORTATION

BID PROPOSAL

for

CONTRACT T201880103.01

NORTH DISTRICT IMPROVEMENTS, PHASE 1

NEW CASTLE COUNTY

ADVERTISEMENT DATE: March 25, 2019

COMPLETION TIME: 376 Calendar Days

**THERE WILL BE A NON-MANDATORY PRE-BID MEETING IN THE BIDDERS ROOM
AT THE DeIDOT ADMINISTRATION BUILDING, 800 BAY ROAD, DOVER, DE ON
TUESDAY APRIL 9, 2019 AT 10:30 A.M.**

SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION
DELAWARE DEPARTMENT OF TRANSPORTATION
AUGUST 2016

Bids will be received in the Bidder's Room at the Delaware Department of Transportation's Administration Building, 800 Bay Road, Dover, Delaware prior to 2:00 P.M. local time April 30, 2019

LIST OF SUBCONTRACTORS

Contract: T201880103.01

In accordance with 29 Del. C. S6962(d)10a and 10b, a Pre-Bid Meeting was held on April 9, 2019 to select the subcontractor categories to be included in the bids for performing the work required for this contract.

This proposal is based on work to be performed by the Subcontractors listed below for the categories selected at the Pre-Bid Meeting.

A bid submitted in the name of an individual should list the individual's name followed by T/A and the name of the company.

EXAMPLE: John Doe, T/A Doe Contracting Company

In accordance with Title 29, Subsection 6962(d)(10)b of the Delaware Code, a penalty of \$2,000.00 will be withheld from the successful bidder for each occurrence for the failure to utilize any or all of the Subcontractors set forth below:

<u>CATEGORIES</u>	<u>SUBCONTRACTOR</u>	<u>CITY AND STATE</u>
Carpentry	_____	_____
Electrical	_____	_____
Concrete	_____	_____

Note: - You must enter a name and address for each above category
- Do NOT add additional categories

STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION

NORTH DISTRICT
IMPROVEMENTS - PHASE 1

CONTRACT NO.
T201880103.01

APR 16 '19 AM 11:53

PREBID MEETING

DelDOT Administration Center
Bidders Conference Room
800 Bay Road
Dover, Delaware

Tuesday, April 9, 2019
10:30 a.m.

BEFORE:

On behalf of DelDOT:

CONNIE IVINS
TAYLOR KING, P.E.
JEFFREY ARMSTRONG, P.E.
JIM HOAGLAND

WILCOX & FETZER
1330 King Street-Wilmington, Delaware 19801
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ORIGINAL

1 MS. IVINS: Good morning,
2 everyone. It's now 10:30, so we're going
3 to go ahead and get started with our prebid
4 meeting. My name is Connie Ivins, and I'm
5 a contract coordinator here at DelDOT.
6 Today you're attending a prebid meeting for
7 Contract No. T201880103.01, which is the
8 North District Improvements, Phase 1,
9 New Castle County.

10 I have a sign-in sheet going
11 around the room, so I ask that you please
12 fill in all the information. Please write
13 as neat as you can since it will be posted
14 on the website. I would appreciate it.

15 We also have a court
16 stenographer here today to create a
17 transcript of the meeting. I ask that, if
18 you have a question, please state your full
19 name and the company that you represent
20 before you ask your question. I also ask
21 that only one person speak at a time so we
22 can have a clear recording. A transcript
23 of this meeting and the sign-in sheet will
24 be posted on the website.



1 If you have any questions after
2 the meeting adjourns, please email them to
3 Dot-ask@state.de.us.

4 Now, the main reason for this
5 particular meeting is that we have to agree
6 upon a list of subcontractor categories for
7 the project, and we will discuss that
8 later. But before we do that, I'd like to
9 go over a few of the prospective bidders'
10 notes.

11 Note No. 9, you are required to
12 submit a copy of your current Delaware
13 business license with your bid.

14 Note No. 10, the August 2016
15 standard specifications apply to this
16 contract. And please be aware of any
17 revisions and corrections. And those
18 documents can be found on our website.

19 Item No. 12 talks about
20 breakout sheets. There are two breakout
21 sheets in the proposal. They must be
22 submitted with your bid or within seven
23 days following the bid due date by the
24 lowest apparent low bidder. You must enter



1 a price for each item on the breakout
2 sheet. Do not leave any items blank or put
3 a zero dollar amount.

4 Note No. 13 references
5 Appendix A, "Technical Specifications."
6 There are various manufacturers listed
7 throughout the technical specifications in
8 Appendix A. In addition to all listed
9 manufacturers, you may submit an approved
10 equal to the Department for review and
11 approval or disapproval. Your request must
12 list the page number, paragraph, and
13 section of Appendix A that you want
14 reviewed. And you need to send those
15 approved equal requests to the
16 Dot-ask@state.de.us.

17 In the back of the bid
18 proposal, you will find the proposal form.
19 Do not leave a bid amount blank. Do not
20 put a zero in a bid amount column. If a
21 bidder specifies a unit price of zero or
22 fails to provide a unit price for every pay
23 item indicated, then that bid will be
24 declared irregular and will be rejected.



1 When submitting your bid, on
2 the CD that you got is the Expedite file
3 for this project. Please open that file
4 and enter your unit prices in, and then
5 save it and print out your bid forms from
6 the Expedite file. And you need to submit
7 your completed Expedite file along with the
8 printout with your bid. Remember, all
9 figures must be typewritten. That's why
10 you need to use the EDS file.

11 The next page after the bid
12 proposal forms is your breakout sheets,
13 which we discussed already.

14 The next form is your Affidavit
15 of Employee Drug Testing Program. Make
16 sure it is filled out properly, signed,
17 sealed, and notarized and submitted with
18 your bid.

19 The next form is the list of
20 building subcontractors. This page will be
21 replaced in an addendum with a listing of
22 the subcontractor categories that we come
23 up with today. You must use the updated
24 form when submitting your bid. Please fill



1 it out completely. Do not alter the form
2 in any way. If you are the successful
3 bidder and you fail to utilize any or all
4 of the subcontractors that you listed on
5 this form, then you will be subject to a
6 penalty of \$2,000 for each occurrence.

7 The next page is your
8 certification. At the top of it it asks
9 for the undersigned bidder. That's your
10 company name and your address and your
11 phone number. Down at the bottom you have
12 to acknowledge any addendums on the
13 project. Enter the addendum number and the
14 date of the addendum. You also have to
15 enter the date of final questions and
16 answers that you can find on the website.
17 The back page of the certification is an
18 affirmation that you need to check yes or
19 no. Make sure you sign, seal, and notarize
20 the certification statement. And remember
21 it's two pages. Make sure you have both
22 sides.

23 And the final document is the
24 bid bond. Your bid must be accompanied by



1 deposit of either a surety bond or a
2 security for a sum equal to at least
3 10 percent of your bid.

4 Does anyone have any questions
5 on those?

6 (No response.)

7 MS. IVINS: Okay. I'm going to
8 turn it over to Jeff Armstrong and
9 Taylor King to talk about the specifics of
10 the contract. And then once they're done,
11 we will discuss the subcontractor
12 categories.

13 MR. KING: So the project is
14 basically a 3,000-square-foot crew office
15 with associated site work, utilities. You
16 will see on the plan there's some areas
17 located -- designated as work by others for
18 our hopper storage racks and truck sheds.
19 There's a good chance that those
20 contractors will be working in that area
21 after you bring the project up to grade.
22 So we will make you aware of that.

23 There's also some wetlands
24 adjacent to the limited construction. We



1 want to make sure we protect those wetlands
2 as they have been identified as potential
3 bog turtle habitats. We're looking into
4 that further as we go through the bid
5 process and project award. And we will
6 continue communications with you guys to
7 let you know whether that is bog turtle
8 habitat or not.

9 Is there anything else you
10 wanted to add, Jeff?

11 MR. ARMSTRONG: No. I think
12 you hit it.

13 The key thing is we will
14 probably have multiple contractors at
15 various times out there, and we just need
16 to work a lot together.

17 MR. HOAGLAND: Do you want to
18 talk about the changes --

19 MR. ARMSTRONG: Yes. Do you
20 want us to talk about it?

21 I'll take the hit for it. We
22 have the wrong description for it. 763511,
23 "Maintenance Building," that's actually our
24 hopper racks. With the addendum that comes



1 out with the minutes, it will clarify that
2 it's a crew quarters. That's just for that
3 one.

4 We have the wrong item number
5 for sewage treatment system, and we're
6 going to upgrade that.

7 There are two areas where we
8 really -- we use division for our breakout
9 sheet for the building and we had
10 furnishings. There won't be furnishings
11 that you're responsible for. That's
12 Division 12.

13 And then Division 27 talks
14 about communications. There are some
15 raceways that will be used for access
16 control cars and perhaps for cameras, but
17 those things would be counted under
18 electrical.

19 As far as that breakout sheet,
20 we just want to make sure that everybody
21 has a clear understanding of what we're
22 trying to do. If there's a deviation, we
23 will be able to discern that more quickly,
24 because that is a high-cost item to



1 building.

2 MS. IVINS: Okay. What
3 subcontractor categories would we like to
4 be added to the contract? If any?

5 MR. TARR: Matt Tarr, Guardian
6 Environmental Service.

7 Just the building itself that's
8 being bid as one lump sum?

9 MR. ARMSTRONG: Sometimes
10 people will come up with a long list, like
11 they will have carpenters and plumbers and
12 concrete. But it's not necessary if you
13 just want -- I think everyone has to agree
14 on what the list of labor will be. We
15 could make it simple. We could make it
16 more complex. But I think it's on the
17 people attending to make that decision. We
18 can lead you to a conclusion and see if
19 everybody agrees.

20 But does anybody feel like they
21 have to say several different -- I guess we
22 could probably propose, and if you agree
23 with it, that will be the final decision.

24 But concrete work, carpentry,



1 perhaps we want to go just mechanical.

2 MR. HOAGLAND: Electrical, that
3 would be mechanical.

4 MR. ARMSTRONG: So that's
5 three.

6 MR. HOAGLAND: I think that
7 covers most of your building work.

8 MR. ARMSTRONG: Electrical,
9 concrete, and carpentry.

10 MS. IVINS: Electrical,
11 concrete, and carpentry. Is everyone okay
12 with that?

13 Okay. We will add those to
14 this category listing and issue it via the
15 addendum.

16 MR. KING: Our self-
17 performed percent, is that in the bid
18 proposal?

19 MR. HOAGLAND: It's 50 percent
20 is standard.

21 MR. KING: Would you all like
22 to leave that at 50 percent, or would you
23 like to propose a change?

24 MS. IVINS: Leave it at



1 50 percent?

2 MR. TARR: How large is the
3 communications part of it, camera
4 communications?

5 MR. KING: It's just raceways.

6 MR. ARMSTRONG: The
7 communications won't be that much. In
8 fact, we will probably go outside for
9 cameras and access controls. As long as we
10 have the raceways.

11 There was some discussion out
12 here?

13 MR. FAULKNER: Jason Faulkner
14 from Reybold.

15 I think we can reduce that.
16 I'd like to see it reduced as probably
17 20 percent since you really have site
18 contractors bidding this sort of as a GC
19 with the building as a sub, really.

20 MR. ARMSTRONG: That's a very
21 good point.

22 Do you have any objection?

23 MR. KING: No. I accept that.

24 MR. ARMSTRONG: So 20 percent



1 at self-performed.

2 MS. IVINS: We will address
3 that in an addendum also as well.

4 MR. ARMSTRONG: Are there any
5 questions that anybody has at this point?

6 MR. NEWMAN: Steve Newman with
7 Reybold Construction.

8 The other contractors you
9 mentioned will be doing the hopper racks
10 and the storage buildings. Will they be
11 completing their work during the duration
12 of our project?

13 MR. ARMSTRONG: Yeah, that's
14 the plan. I don't know that we have
15 shared -- we should have a duration out
16 there available for you guys. We're
17 looking at roughly a year. There it is
18 right here. 349 calendar days. So
19 depending on when the NTP goes, roughly a
20 year.

21 We want to get the grading done
22 at places, like, where the hopper racks are
23 going to be installed, and then we will try
24 to get paving done, because come spring,



1 ideally, they will want to take the hopper
2 racks off the trucks and put them on the
3 hopper racks. Even if we're not completely
4 done.

5 Equipment sheds is less of an
6 issue, but we would like to have them ready
7 at the same time the crew quarters and all
8 the other work is done.

9 MR. NEWMAN: The hopper racks
10 sit down on pavement?

11 MR. ARMSTRONG: We will install
12 them and pave around them. We will have
13 that done. We have quantities for GABC and
14 hot mix in the RFP. There's always the
15 possibility that may change because of the
16 kind of work we're doing, but we will put
17 that down after the hopper racks are
18 installed.

19 We have a statewide contract
20 for that, so we know who it's likely to be.
21 The same thing with the equipment sheds.
22 So we're getting close to the end of that.
23 But I think we're going to make a decision
24 on how we're going to proceed with that.



1 I may as well tell you, we're
2 also looking at something outside of the
3 specific area where we're building a salt
4 barn under a statewide contract, and that
5 will be adjacent but not in the same
6 location.

7 So there's quite a bit of
8 activity, and if we can all work together,
9 my goal is to get the things done on
10 schedule, because I know taking longer
11 costs money and we have a need. We want to
12 get that out there.

13 As we get closer, as we get
14 more information, we will see how quickly
15 we can resolve bids and uncertainties and
16 questions and get the bids in and get to an
17 award. And we will continue to talk a lot
18 about how we want those in.

19 MR. NEWMAN: Thank you.

20 MS. IVINS: Does anyone else
21 have any other questions?

22 (No response.)

23 MR. ARMSTRONG: Just to let you
24 know, the yards are open from 7:00 to 3:00,



1 but we could probably make some
2 arrangements, because I know once you get
3 going, you may have some days where you
4 want to work longer. Concrete work and
5 everything, you will want to get that done
6 certainly before any cold weather if you
7 can. And same thing with the earth moving,
8 you will want to get that so you can move
9 on to the other activities.

10 Yes, sir?

11 MR. NEWMAN: Steve Newman again
12 with Reybold Construction.

13 Is the current facility
14 available for access to do a site visit?

15 MR. ARMSTRONG: You can go to
16 the site. If you let us know, we can make
17 sure -- if you want somebody to meet you
18 there, we can probably make that
19 arrangement. This area has currently got a
20 gate that has a chain and a lock on it.
21 And so it would probably be good if you
22 made that arrangement.

23 MR. KING: Is there interest
24 for others to do a site visit?



1 MR. NEWMAN: For demolition
2 purposes, to see what's there.

3 MR. KING: We will set a date
4 and a time, and we will just do one site
5 visit for everyone involved. That will
6 come out in the addendum.

7 MS. IVINS: Okay.

8 MR. KING: Any other questions?

9 (No response.)

10 MS. IVINS: If there are no
11 further questions, we will adjourn the
12 meeting. Thank you all for coming.

13 (Meeting adjourned at
14 10:50 a.m.)

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C E R T I F I C A T E

STATE OF DELAWARE)
)
NEW CASTLE COUNTY)

I, Kimberly A. Hurley,
Registered Merit Reporter and Notary
Public, do hereby certify that the
foregoing record, pages 1 to 18 inclusive,
is a true and accurate transcript of my
stenographic notes taken on Tuesday,
April 9, 2019, in the above-captioned
matter.

IN WITNESS WHEREOF, I have
hereunto set my hand and seal this 14th day
of April, 2019, at Wilmington.



Kimberly A. Hurley, RPR, RMR